Table of Contents

- Some items in the Table of Contents are indicated as "updated." This means that these policies and procedures (P&Ps) have been updated since the previous edition of *PolicySource*. These changes reflect updates in Joint Commission standards and elements of performance for laboratory accreditation.
- Those items with a paper clip icon ① are not P&Ps themselves but supplementary materials or attachments for a particular P&P. Not every P&P has such attachments, but that does not prohibit someone using *PolicySource* to create their own ancillary materials for any of their own P&Ps.

Introduction to <i>PolicySource</i>
Sample Policies and Procedures for Laboratories
Document and Process Control
Specimen Collection and Patient Identification Policy
 Test Ordering Procedures
 Test System Disruption Response Procedures
 Procedures for Flow Cytometry Analysis of Neoplastic Hematolymphoid Cells
Environment of Care
■ Environment of Care Plan
■ NEW! Workplace Violence Prevention Plan
 Hazardous Materials or Waste Spill Response Procedures
■ Fire Response Plan
 Utility System Disruption Response Procedures
Emergency Management24
Hazard Vulnerability Analysis Policy
■ Emergency Operations Plan
① After-Action Report
■ Emergency Communications Plan
■ Emergency Response Staffing Plan
 Plan for Managing Safety and Security During an Emergency
 Plan for Managing Resources and Assets During an Emergency
■ Disaster Recovery Plan
Emergency Management Education and Training Policy

Human Resources	6
Staff Orientation Plan	
 Delegation of Duties and Responsibilities Policy 	
Infection Prevention and Control	7
NEW! Health Care—Associated Infections Management Policy	
• NEW! Protocols to Prepare for High-Consequence Infectious Diseases or Special Pathogens	
NEW!	
Information Management2	8
UPDATED! Information Systems Interruption Management Plan	
Confidentiality and Security of Health Information Policy	
■ Informatics System Validation Policy	
Leadership29	9
 Conflict of Interest Policy 	
National Patient Safety Goals30	0
Critical Diagnostic Test Results Management Policy	
Performance Improvement	1
Performance Improvement Plan	
Quality System Assessment for Nonwaived Testing	2
 Proficiency Testing Policy 	
 Test, Method, and Instrument Quality Verification Policy 	
 Individualized Quality Control Plan 	
 Analyte Correlation Performance Policy 	
 Surveillance Activities Policy 	
 Corrective Actions Policy 	
Reagent Management Policy	
 Procedures to Identify Bacteria, Mycobacteria, and Fungi from Potential Infection Sites 	
Blood Product Inventory Management Policy	
UPDATED! Unused Blood Product Management Policy	
Blood Bank Alarm Policy	
Reagent Reactivity Testing Policy	
Blood Compatibility Testing Policy	
 Donor and Recipient Blood Testing Policy 	
Perinatal Testing and Rh Immune Globulin Procedures	

 UPDATED! Blood Transfusion Policy
UPDATED! Procedures for Investigating Suspected Transfusion-Related Adverse Events
Potentially Infected Recipient Notification Policy
 Procedures for Maternal Amniotic Fluid Alpha Fetal Protein (AFAFP) Tests
 Quality Control Procedures for Mass Spectrometry
Cytology Specimen Collection Policy
Cytology Services Quality Improvement Plan
Cytology Workload Limits Policy
Cytogenetic Specimen Processing Procedures
 Conventional Chromosomal Analyses Studies Policy
 Procedures for Fluorescence in Situ Hybridization (FISH) Tests
 Embryology Testing Procedures
Embryology Method Validation Policy
 Cryopreserved Embryology Specimen Policy
 Procedures to Collect Specimens for Plasma-Based Coagulation Assays
Crossmatch Testing Procedures
Electron Microscope Use Policy
 Histopathology Laboratory Quality Management Plan
Molecular Testing Policy
Ocular Micrometer Procedures
Transplant Safety
Tissue Management Policy
Waived Testing39
Waived Testing Policy
 Waived Testing Competency Assessment Policy
Resources
UPDATED! Applicability GridGeneral Sources
 Plan Template Policy and Procedures Evaluation Checklist
 Policy and Procedures Evaluation Checklist
 Policy and Procedures Inventory Template
 Policy Template

Blood Modification Policy

• **UPDATED!** Plasma Product Processing Policy

- Procedures Template
- Protocols Template
- Required Written Documentation Chapter for CAMLAB
- Scoring Rubric to Assess P&Ps