


Introduction to *PolicySource*

- Get Started
- **UPDATED!** Policies, Procedures, or Plans for Behavioral Health Care and Human Services

Sample Policies and Procedures for Behavioral Health Care and Human Services Organizations

- Care, Treatment, and Services
 - Child Welfare Policy for Reports of Abuse or Neglect
 - Comprehensive Assessment and Reassessment Procedures
 - Discharge Planning Policy
 - **NEW!** Drug Testing Policy for Individuals with Addictions
 - Eligibility and Screening Procedures
 - **NEW!** Exclusionary Time-Out Policy
 - History and Physical Screening Procedures
 - Individualized Behavioral Contingencies Policy
 - **NEW!** Medical Emergency Procedures
 - Medically Supervised Withdrawal Against Medical Advice Policy
 - Outcomes of Care, Treatment, or Services Measurement Procedures
 - Physical Holding of a Child or Youth Policy
 - Plan for Care, Treatment, or Services Development Policy
 - Restraint and Seclusion Policy
 - 🔗 Restraint and Seclusion Decision Checklist
 - Resuscitation Services Policy
 - Safety Check of Unlicensed Alternative Care Providers Policy
 - Waiting List Management Policy
- Environment of Care
 - Environment of Care Plan
 - **NEW!** Fire Drill Procedures
 - **NEW!** Fire Response Plan
 - Foster Care Environment Safety Assessment Policy

 **NEW!** Foster Home Safety Checklist

- **NEW!** Utility System Maintenance and Disruption Response Procedures
- Emergency Management
 - Emergency Communications Plan
 - Emergency Management Plan
 - Tracking Individuals Served During an Emergency Procedures
- Human Resources Management
 - **UPDATED!** Staff Orientation Plan
- Infection Prevention and Control
 - Infection Prevention and Control Plan
 - Infectious Disease Outbreak Response Procedures
 - Influx of Potentially Infectious Individuals Response Plan
 - Staff Influenza Vaccination Policy
- Information Management
 - Information Systems Interruption Management Plan
 - Privacy and Security of Clinical/Case Information Policy
- Leadership
 - Assessing Placement for Appropriate Level of Care Policy
 - **NEW!** Child Welfare Worker Safety Policy
 - Code of Conduct Policy
 - **NEW!** Community Relations Plan for Opioid Treatment Programs
 - Conflict of Interest Policy
 - Follow-Up Care of New Mothers and Well-Baby Care Policy
 - Inpatient Detoxification Policy
 - **NEW!** Procedures for Reporting and Addressing Abuse in Foster Care
 - System or Process Failures Response Policy
- Life Safety
 - *Life Safety Code*[®] Building Assessment Policy
 - *Life Safety Code* Deficiencies Policy
- Medication Management
 - Automatic Dispensing Cabinets Override Review Policy

- **UPDATED!** High-Alert and Hazardous Medication Management Policy
 - 📎 Opioid Treatment Program High-Alert Medications Inventory
- Investigational Medications Management Policy
- Medication Control Policy
- Medication Event Response Policy
 - 📎 Medication Event Incident Response Report
- Medication Orders Policy
- Medication Substitution Protocols
- **NEW!** Plan for Emergency Administration of Medication in Opioid Treatment Programs
- Psychotropic Medication Management Policy
- Self-Administered Medications Policy
 - 📎 **NEW!** Individual Medication Log
- Take-Home Medications Policy for Opioid Treatment Programs
 - 📎 **NEW!** Chain of Custody for Take-Home Medications
- National Patient Safety Goals
 - Procedures for Counseling and Follow-Up Care for Individuals at Risk of Suicide After Discharge
 - Suicide Risk Assessment and Prevention Policy
 - 📎 Suicide Risk Assessment Form
- Record of Care, Treatment, and Services
 - Clinical/Case Record Retention Policy
 - Clinical/Case Record Timeliness Policy
- Rights and Responsibilities of the Individual
 - Advance Directives/Psychiatric Advance Directives Policy
 - Complaint Resolution Policy
 - Informed Consent Policy
 - Personal Advocate Provision Policy
 - **NEW!** Rights of the Family of Origin in Child Welfare Policy
 - Rights of the Individual Served Policy

- Waived Testing
 - **UPDATED!** Waived Testing Competency Assessment Policy
 - Waived Testing Quality Control Policy
 - Waived Testing Policy

Resources

- General Sources
- Plan Template
- Policy and Procedures Evaluation Checklist
- Policy and Procedures Inventory Template
- Policy Template
- Procedures Template
- **UPDATED!** RWD Chapter for *CAMBHC*
- Scoring Rubric for Plan Assessments